

Step 1 - Register for your new account by clicking on “Account” in the top navigation bar. Once registered, you will receive a confirmation email for your records.

Step 2 - Click on “Locations” in top navigation bar. Select your preferred location and navigate to that Product page.

Step 3 - Once on the location product page, click “Group” option. If you are purchasing for others AND yourself, click the checkbox. This will enlist YOU and others into a Group that you will manage and become the “Group Leader”. Select the number of certifications (this number will include yourself). If you are registering other people and NOT yourself, leave the checkbox un-checked. Be sure to name your Group under Group Name before continuing.

Step 4 - Once you’ve selected the quantity of courses, click “Add to cart”. You will then see a View Cart button appear. Click on that. Proceed to checkout on that page.

Step 5 - Enter your billing information (be sure to list your Company Name if applicable). Please include all names in your Group in the “Order Notes” at the bottom of the page. Then choose your payment method and click “Place order”.

*****PLEASE NOTE*****

As of 9/21/21, online classroom for initial certifications is not available just yet. This process is for online group registration only. Attendees who have yet to attend the classroom lecture for Smoke School will still need to proceed to an in-person classroom lecture according to each Smoke School’s date, time and location.

If you have any questions, please email us at services@singletonsmoke.com or Text/Call us at 615-572-2075. Thank you!